**Date:- xxxx**

*Important NOTICE*

Members / residents are requested to inform the Society in writing, one week before carrying out painting /repair/renovation work etc. The members are required to deposit Rs. **xxxx/-** as refundable security deposit to be used for carrying out repairs, if any, required for damages caused to common area.

The members / residents are informed to kindly dump the waste etc. in the areas specifically designated for the same with prior intimation to the supervisor / manager of the Society.

The members / residents are requested to remove the entire waste material at the earliest possible so as to avoid any inconvenience being caused to anyone. In the event of failure to do so, the Society shall have the same removed and all expenses incurred thereon together with penalty will be charge to the concerned member/ member.

We solicit your kind co-operation.

Thanking you.

For xxx CHS Ltd.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Secretary