**EXHIBIT NO. 12**

**(The draft of Covering letter to be sent to the office of the Registrar)**

To,

The Deputy/ Assistant Registrar

Cooperative Societies,

\_\_\_\_\_\_\_\_\_Ward/Taluka

Office add: -

**Subject: - Regarding submission of provisional list of voters as on \_\_\_\_\_\_\_\_\_\_\_ for the election to committee of the year \_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_**

Respected sir,

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ secretary/authorized officer, of the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Co-op. Hsg So. Ltd. having address at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_/ appointed by your office through order dated \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Co-op. Hsg So. Ltd. having address at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ humbly submit the following:

1. That by letter dated \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ we have intimated you that the term of our managing committee is to end and the society has initiated the process of appointing returning officer for conducting the elections to the committee of the society.

2. By letter dated \_\_\_\_\_\_\_\_\_\_\_\_\_\_ we have intimated you the appointment of returning officer submitted by the same letter. for conducting election in our society and the details of the returning officer are also

3. The Managing committee meeting dated \_\_\_\_\_\_\_\_\_\_\_\_\_ (Copy of the extract of the resolution is attached) the provisional list of voters in the society is finalized according herewith. to Form I and J providing list of members of the society. The same is attached

4. This is for your records please.

**For**

Co-op. Hsg So. Ltd Authorised Officer

(Secretary) (Name)

**Enc:**

**1. List of Provisional voters from the society**

**2. Copy of the meeting dated**

**3. Copy of intimation letter sent to your office.**