**EXHIBIT NO. 7**

**(Performa of letter to the Registrar informing about the appointment of Returning Officer.)**

To,

**Hon'ble Deputy Registrar,**

\_\_\_\_\_\_Ward/Taluka

(On the letterhead of the Society)

**Add:**

**Sub: Returning Officer for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** Co-operative Housing Society, isduly elected and appointed in the Managing Committee meeting held on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Respected Sir,

We the Committee members of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Co-operative Housing Society Limited, hereby intimate, inform and bring to your knowledge that, as **per Sub Rule (c) of Rule 76B of Maharashtra Co-operative Societies (Election to Committee) Rules**, **2014,** Mr/Mrs. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_is duly appointed as a **"Returning Officer" for our Society, for conducting the election process and electing the Managing Committee for the period of \_\_\_\_\_to\_\_\_\_\_\_\_**

The details of Mr/Mrs. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, the duly elected **“Returning Officer”** for our Society is as under;-

1. Name:

2. Age:

3. Date of Birth:

4. Add:

5. Share certificate number:

6. Qualification:

7. Panel No, if any.

8. Appointment date as Returning officer:-

The Appointment of Mr/Mrs. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ was done after following due process of demanding application for the appointment of returning officer via circular dated issued to all members of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Cooperative Housing Society Ltd. Undertaking regarding the same as prescribed in the MCS Election to committee Rules, 2014 is also obtained from Shri./ Smt. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,being a returning officer. (Copy of the circular, resolution and undertaking is attached).

We have also issued an appointment letter dated \_\_\_\_\_\_\_\_\_\_\_\_\_ to Mr/Mrs. confirming his/her appointment as a **"Returning officer".** (The copy of Appointment letter is annexed).

We state that, the cost for the **compulsorily training to be undertaken by the Returning Officer from any District Housing Co-operative Federation or any training institute notified by State Government** and all other expenses related to the election shall be \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Cooperative Housing Society Ltd. borne by the

The above information may be taken on record and in case, we need to follow any other procedure, we may be accordingly guided to conduct the election smoothly and as per the provisions of the MCS Act, 1960, MCS Rules, 1961 and the registered bye-laws of the society.

**Yours sincerely,**

**Chairman/Secretary**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Cooperative Housing Society Ltd.**